Slave Lake Regional Library Board Regular Meeting Minutes June 14th, 2023 SL Library Board Room 6:00 p.m.

Call to Order: by Angela Wright at 5:58 p.m.

Attendance: Angela Wright, Huma Kashaf, Steve Adams, Marcia McDermott, Joy McGregor,

Kendra McRee, Charlotte Measor, Leslie Sargunaraj, Herfried Schmidt, Jean Litz

Absent: Nancy Sand

Guests: N/A

Adoption of Agenda:

Motion 23-41: to accept the agenda as presented.

Moved by Steve Adams

CARRIED

Approval of Minutes for Regular Meeting for May 24th, 2023:

Motion 23-42: to approve minutes of the May 24th, 2023 board meeting.

Moved by Steve Adams

CARRIED

CARRIED

Correspondence:

 Letter from the Community Foundation of Northern Alberta advising of the amounts sent in the past year.

Closed Session:

Motion 23-43: to go into closed session.

Moved By Charlotte Measor at 6:02 pm

Motion 23-44: To come out of closed session.

Moved by Marcia McDermott at 6:05

Old Business:

1. Rural Library News: Presented by Kendra McRee

Flatbush – Held a May Mother's Day craft with 3 participants.

Smith – In May they had 6 programs run with 70 people participating. Construction has started on the wheelchair ramp.

 Library Manager's Performance: Personnel committee met and completed the performance evaluation for and with Kendra McRee. Recommendations were made to the board.

Motion 23-45: Move Kendra McRee up one step on the pay grid to step 6.

Moved by Charlotte Measor Seconded by Marcia McDermott

3. **Legacy Scholarships:** There were 10 applications this year but not all met the criteria for the Scholarship.

Motion 23-46: to award the two Scholarships to Araya Blize and Janique St Pierre.

Moved by Steve Adams Seconded by Huma Kashaf CARRIED

New Business:

- 1. **Performance Review Policy:** Policy committee to meet to look at adding a provision to do 360-degree review of Library Manager.
- 2. **Policy Review Committee:** While the committee is meeting, they will need to add some required policies as per Ken Allen.

Reports:

- 1. Financial Report
 - All current cashable GICs sitting at 3.25% to be cashed in and reinvested in 1 year
 Cashable Term at 4% interest.
 - Put \$150000 from operating into a 180-day non-redeemable GIC
 - Put 3 X \$50000 into 1-year Cashable GICs at 4%

Motion 23-47: to put money into GICs as follows: All current cashable GICs sitting at 3.25% to be cashed in and reinvested in a 1-year Cashable Term at 4% interest, Put \$150000 from operating into a 180 day non-redeemable GIC, Put 3 X \$50000 into 1 year Cashable GICs at 4% Moved by Marcia McDermott Seconded by Charlotte Measor CARRIED

Motion 23-48: to accept the Financial Report as discussed.

Moved by Herfried Schmidt Seconded by Charlotte Measor

CARRIED

Manager's Report presented by Kendra McRee.

Some highlights include:

- May had 37 programs run with 385 participants plus a few online programs.
- Lindsay Carmichael has been interviewed by CBC a few times for a program called still standing.

Motion 23-49: to approve Manager's report as presented.

Moved by Herfried Schmidt

CARRIED

Confirmation of Next meeting: August 16, 2023, at 6:00 PM

Adjournment:

Motion 23-50: to adjourn the meeting at 6:53 pm

Moved by Marcia McDermott

CARRIED