

Slave Lake Regional Library Board
Regular Meeting Minutes
March 13, 2024
SL Library Board Room
6:00 p.m.

Call to Order: by Angela Wright at 6:06 p.m.

Attendance: Huma Kashif, Steve Adams, Marcia McDermott, Kendra McRee, Leslie Sargunaraj, Charlotte Measor, Jean Litz, Joy McGregor, Herfried Schmidt, Nancy Sand, Angela Wright.

Absent: N/A

Guests: N/A

Adoption of Agenda:

Motion 24-13: to accept the agenda as presented.

Moved by Steve Adams

CARRIED

Approval of Minutes for Regular Meeting:

Motion 24-14: to approve minutes of the January 10th, 2024 board meeting.

Moved by Charlotte Measor

CARRIED

Approval of Minutes of Email Motion:

Motion 24-15: to approve minutes of the February 27th, 2024 email motion.

Moved by Marcia McDermott

CARRIED

Correspondence:

- Letter from Alberta Municipal Affairs advising the same operating grants will be forthcoming
- GIC statements

Old Business:

1. Rural Library News: Presented by Nancy Sand

Flatbush – New carpets, lights and ceiling tiles were installed. Had crafts for when the kids were off school, but no one attended. Plans for a story walk in the summer.

Smith – Library is closed until the sewer line thaws but prior to that has had great success with a book club, puzzles, and crib.

2. **GICs:** \$100000 was put into a 1 year cashable GIC as approved in the January meeting.
\$150000 was put into a non-redeemable GIC for 180 day at 5.5%.

Motion 24-16: Move \$150000 to non-redeemable GIC for 180 days.

Moved by Steve Adams and Seconded by Jean Litz

CARRIED

3. RRSPs:

Kendra and Meghan will set up RRSP accts with RBC and the RBC rep is going to help the book keeper to set everything up on her end to do the 3% matching.

New Business:

1. Policy Review:

Policy Committee met and added a new policy for matching RRSP contributions up to 3%.

Motion 24-17: To accept the new pension plan policy as amended

Moved by Herfried Schmidt

CARRIED

2. **Motion list:** Went through the motion list for 2023. There is nothing outstanding from this list. Same was accepted by the board for information.

3. Board Professional Development: There are three conferences this year.

PLS – New conference this year and is one day (maybe May 30?)

PLS-B- Conference in Sherwood Park June 10/11

Bigger conference – Stronger together – October.

Kendra believes the best one for someone to attend will be the June one in Sherwood Park.

4. **Capital Reserves:** There are some larger projects/expenditures coming up. The town has not set money aside for a capital reserve. The question remains: Should the board set up it's own Capital Reserve so as not to be caught off guard? Same was tabled for the May meeting.

Reports:

1. Financial Report presented by Herfried Schmidt

The MD and the town have their contributions up to date. No concerns with financials to this point.

Motion 24-18: to accept the Financial Report as presented.

Moved by Marcia McDermott Seconded by Charlotte Measor

CARRIED

2. Manager's Report presented by Kendra McRee.

Some highlights include:

- January had 3 programs run with 1153 participants

- February had 31 programs run with 602 participants

Motion 24-19: to approve Manager's report as presented.

Moved by Nancy Sand

CARRIED

Confirmation of Next meeting: April 10, 2024, at 6:00 PM

Adjournment:

Motion 24-20: to adjourn the meeting at 7:32 pm

Moved by Herfried Schmidt

CARRIED

Charlotte Mearns