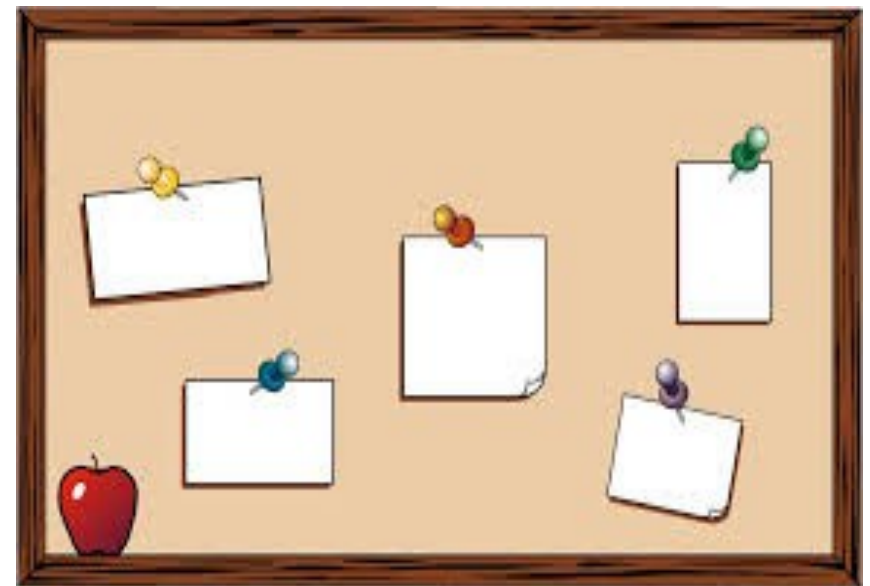


If you have any further questions, please speak to one of the library staff members! To access this policy and more online, visit <http://slavelakelibrary.ab.ca/>

**The Rotary Club of
Slave Lake Public Library**
BOX 540 50 Main Street SW
Slave Lake, AB T0G 2A0



Bulletin Board Policy



Rotary Club of Slave Lake
Public Library

Bulletin Board

Bulletin boards and kiosks assist the The Rotary Club of Slave Lake Public Library to provide information to the public. As limited space is available, the first objective is to inform the public about Library programs and services. Space permitting, the use of the bulletin boards by community groups and individuals is invited, subject to the following guidelines. The approval process is handled by the Library Manager and Staff, in accordance with the policies of the Library Board. The Library reserves the right to refuse any materials.

Posters and flyers should be of an educational, cultural, recreational or philanthropic nature, or supply non-partisan information on the city, government and/or local community.

- The issuing body and/or event should be non-profit.
- The name of the issuing body should be clearly identified on the poster or flyer.
- Preference will be given to posters or flyers that contain specific information on an event (i.e. time, place, date).
- Posters and flyers should be neat, presentable, and of a size appropriate to the Library's bulletin boards.
- No fundraising/volunteer sign-up sheets or petitions are accepted.
- Although materials meeting the Library's guidelines may be left for pickup by the public, the Library is unable to accept responsibility for the regular distribution of periodicals or newsletters.
- Posters or flyers which advertise commercial sales and/or services are not accepted for display, nor are materials which promote particular religious or partisan political views or advocate action on behalf of particular religious or political organizations.

The library neither approves nor disapproves of the content, subject matter or points of view expressed in the community information posted, nor is it responsible for the reliability of information or services posted.

Community groups and individuals requesting space are required to submit their material to the library for posting or distribution. The library does not return the material after use. The library is not responsible for lost or damaged materials and cannot guarantee how long it will be displayed or in which position.

Information from the community is displayed or distributed only in designated community information areas except when related to events or projects that are co-sponsored with the library.

