References

Every field with a * means that input is mandatory

1. Enter your name and contact information
2. Fill out the reference section
3. Save, edit or download your reference sheet

Make as many reference sheets as you need!
You can't publish your references sheet but you can publish your resumes.

My Documents

Document name	Download	View	Edit	Delete	Publish	Date	Type
Cashier Resume	File format	View	Edit	Delete	Publish	07/08/2016	Resume
Cashier Reference List	File format	View	Edit	Delete	N/A	07/08/2016	References
Cashier Cover Letter	File format	View	Edit	Delete	N/A	07/08/2016	Cover Letter
							Help

New

- Resume (Create a New Resume)
- Cover Letter (Create a New Cover Letter)
- References (Create a New References Document)

Saved

Your documents are saved

jane.doe@gmail.com

Questions?
Select "Contact" or "Support" on the top right.

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Cypress Resume

Quick & Easy
Professional quality
Resumes & Cover Letters

Cypress RESUME

Cypress Resume

Cypress Resume is an eResource that helps you building high quality resumes, cover letters and reference sheets quickly. Choose from different qualifications, duties and experiences to help you stand out in the competitive job market.

The site, offered in English and Spanish, allows you to save, edit and publish your resumes and cover letters and access them anywhere with an internet connection.

This resource is great for those just starting out in the job market and even for those with university degrees.

Your Account

Creating an account allows you to save and access all of your resumes, cover letters and references from any computer or device.
To create:

1. Select "Login" on the top right
2. Enter your library card number
3. In the "Manage My Profile" box, select "Login"
4. In the "Create Profile" box, input your email and password and select "Create"

To login:

1. Select "Login" on the top right
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3. In the "Manage My Profile" box, select "Login"
4. In the "Profile Login" box, input your email and password and select "Login"

Resume

Every field with a * means that input is mandatory

1. Select a style template
2. Fill out the forms and select "Next Section"
3. Choose what type of job you want this resume to be for
4. Add in all your statements and skills
5. Save, edit, download or publish your resume

Make as many resumes as you need!
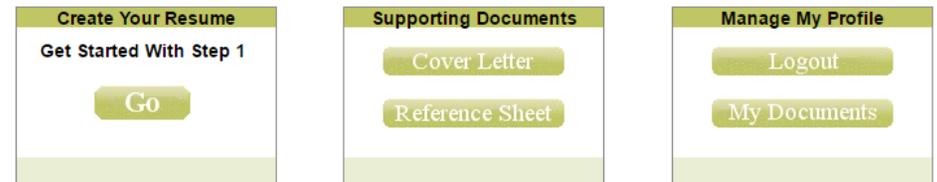
Cover Letter

Every field with a * means that input is mandatory

If you have a resume started, you'll be asked if you want your cover letter to be for the same job. If you select "No," you'll have to select which type of job it is for.

1. Select a style template from the 4 offered
2. You can take it as is or select "Edit" to adjust it.
3. Save, edit or download your cover letter

Make as many cover letters as you need! You can't publish Cover Letters but you can publish your resume.