

Slave Lake Regional Library Board
Regular Meeting Minutes
January 11, 2023
SL Library Board Room
6:00 p.m.

Call to Order: by Angela Wright at 6:00p.m.

Attendance: Angela Wright, Marcia McDermott, Huma Kashif, Joy McGregor, Kendra McRee, Jean Litz, Charlotte Measor, Leslie Sargunaraj, Steve Adams, Nancy Sand

Absent: Herfried Schmidt

Adoption of Agenda

Motion 23-01: to accept the agenda as amended with the addition of signing authorities.

Moved by Steve Adams

CARRIED

Approval of Minutes for Regular Meeting:

Motion 23-02: to approve minutes of the November 16, 2022, board meeting.

Moved by Joy McGregor

CARRIED

Correspondence: Christmas card from the Minister of Municipal Affairs

Guests: n/a

Old Business:

1. **Rural Library News:** Presented by Nancy Sand

Flatbush – Many craft classes throughout November and December

Smith – Movies have been well attended as have craft classes.

New Business:

1. **Plan of Service Committee Meeting Schedule Committee:** will meet January 18, 2023 at 4 pm. Further meetings to be scheduled at that time.
2. **February GIC Maturing:** Jean will look into what interest rates look like for renewal and will assess further at next meeting.
3. **VOIP Phones:** This is Voice Over Internet phones. They do not work with the current supernet set up so would need a new internet line.
4. **Public Washrooms:** The public washrooms have not been available after business hours for the Town of Slave Lake. Patrons have been asking the staff to use staff washrooms. Need to look at getting a security person to allow for the public washrooms to be open but still somewhat monitored. Board members discussed and the general consensus was that there was a need to ensure the safety of the staff and the funds are present so this was certainly something that could be done. Costs and options will be gathered for next meeting.

5. **Signing Authority:** Current signers include Angela Wright, Herfried Schmidt, Jean Litz, and Kendra McRee

Motion 23-03: to leave signers to the bank account as they are.
Moved by Charlotte Measor, Seconded by Jean Litz

CARRIED

Reports:

1. **Financial Report** presented by Jean Litz.

- Will look at modifying the budget to increase the budget for Smith, Flatbush and security person.

Motion 23-04: to accept the Financial Report as presented.
Moved by Steve Adams, Seconded by Marcia McDermott

CARRIED

2. **Manager's Report** presented by Kendra McRee.

Some highlights include:

- Kendra to get the new auditor the information that they require
- November had 32 programs run with 542 participants.
- December had 26 programs run with 254 participants.
- 350 programs ran in 2022 with a total of 7014 participants.

Motion 23-05: to approve Manager's report as presented.
Moved by Huma Kashif

CARRIED

Closed Session: Personnel

Motion 23-06: to enter into closed session at 7:15 pm
Moved by Steve Adams

CARRIED

Motion 23-07: to leave closed session at 7:35 pm
Moved by Joy McGregor

CARRIED

Motion 23-08: for Kendra to follow recommendations given by Reynolds, Mirth, Richards and Farmer LLP
Moved by Joy McGregor, Seconded by Charlotte Measor

CARRIED

Confirmation of Next meeting: February 8, 2023, at 6:00 PM

Motion 23-09: to adjourn the meeting at 7:37 PM
Moved by Marcia McDermott

CARRIED

