

Slave Lake Regional Library Board
Regular Meeting Minutes
March 8, 2023
SL Library Board Room
6:00 p.m.

Call to Order: by Charlotte Measor at 6:03p.m.

Attendance: Nancy Sand, Jean Litz, Marcia McDermott, Huma Kashif, Joy McGregor, Kendra McRee, Charlotte Measor, Leslie Sargunaraj, Steve Adams, Herfried Schmidt

Absent: Angela Wright

Adoption of Agenda:

Motion 23-19: to accept the agenda as amended with the addition of 1 item.

Moved by Steve Adams

CARRIED

Approval of Minutes for Regular Meeting February 8, 2023

Motion 23-20: to approve minutes as presented.

Moved by Herfried Schmidt

CARRIED

Guests: n/a

Correspondence: Board highlights from Peace Country Library Systems, Alberta Municipal Affairs New Letter

Old Business:

1. **Rural Library News:** Presented by Nancy Sand

Flatbush – A new coordinator has been hired and is being trained but she is not independent yet.

Smith – Movies have been well attended. puzzle days, book club and crib days have been well attended. In February they had 9 programs run with 47 people participating.

2. **Plan of Service Committee:** September 18 is the information session for community input. The survey will be done April 15- May 15.

3. **GICs:** GICs that were maturing in March to May of 2023 have been allocated to new GICs in a tiered manner so that they are not all coming due at the same time.

Motion 23-21: to approve allocating the GICs to a tiered system for GIC investments

\$40000 to 1 year non-redeemable

\$20000 to 1 year cashable

\$40000 to 2 year non-redeemable

\$9000 to 1 year non-redeemable

Moved by Jean Litz Seconded by Huma Kashif

CARRIED

4. **Budget Committee:** to meet with bookkeeper to go over reserve funds. Meeting will be March 23, 2023 at 5:30pm.

New Business:

1. **Motion List Review:** All motions reviewed and action items have been followed up on.

2. **Credit Card for Flatbush:** Lois Stedel is the new Coordinator for Flatbush. For ease of daily business, she could use a credit card.

Motion 23-22: to approve a credit card for Lois Stedel with a \$1000 limit

Moved by Steve Adams, Seconded by Marcia McDermott **CARRIED**

Motion 23-23: To approve a GIC for \$1000 matching the amount to secure the credit card. Moved by Huma Kashif, Seconded by Herfried Schmidt **CARRIED**

Reports:

1. **Financial Report** presented by Jean Litz.

- Everything appears to be on track.

Motion 23-24: to accept the Financial Report as presented.

Moved by Marcia McDermott Seconded by Herfried Schmidt **CARRIED**

2. **Manager's Report** presented by Kendra McFee.

Some highlights include:

- New Library Coordinator hired for Flatbush and currently being trained.
- There have been a number of hours to cleaning and organizing being done in Flatbush.
- Town is still looking for options regarding security.
- February had 36 programs run with 793 participants.

Motion 23-25: to approve Manager's report as presented.

Moved by Steve Adams **CARRIED**

Confirmation of Next meeting: April 19, 2023, at 6:00 PM (Date change as the regular meeting date falls during spring break)

Motion 23-26: to adjourn the meeting at 7:32 pm

Moved by Marcia McDermott

Charlitt Mason

CARRIED