

**Slave Lake Regional Library Board**

**Regular Meeting Minutes**

**May 24<sup>th</sup>, 2023**

**SL Library Board Room**

**6:00 p.m.**

**Call to Order:** by Angela Wright at 6:03p.m.

**Attendance:** Angela Wright, Huma Kashaf, Nancy Sand, Steve Adams, Marcia McDermott, Joy McGregor, Kendra McRee, Charlotte Measor, Leslie Sargunaraj

**Absent:** Herfried Schmidt, Jean Litz

**Guests:** Shane and Emily from Rebryna Dana LLP to present the Independent Auditor's Report

**Motion 23-35:** to accept the Independent Auditor's Report as presented.

Moved by Steve Adams      Seconded by Marcia McDermott

**CARRIED**

**Adoption of Agenda:**

**Motion 23-36:** to accept the agenda as amended, with the date for the next meeting corrected.

Moved by Steve Adams

**CARRIED**

**Approval of Minutes for Regular Meeting for April 19<sup>th</sup>, 2023:**

**Motion 23-37:** to approve Minutes of the April 19<sup>th</sup>, 2023 board meeting.

Moved by Charlotte Measor

**CARRIED**

**Correspondence:**

- **No correspondence to report**

**Old Business:**

1. **Rural Library News:** Presented by Nancy Sand

**Flatbush** – Lois has been busy consulting with the residents on programming. She is running some drop in programming and has 5 signed up for book club.

**Smith** – In April they had 13 programs run with 96 people participating.

Lois and Ruth both took their First Aid Certification.

2. **Plan of Service Committee:** Kendra completed the surveys to go out May 29 to June 30.

She created 3 surveys on Survey Monkey, one for each Library, to be able to best identify the area that the person doing the survey is from. It will be available on paper, the Library Facebook Page and also on the website.

3. **Reserves:** This was discussed with the auditor and will be decided upon in September with the budget.
4. **Scholarships:** Deadline for submissions is June 1 so should have some information by next meeting.
5. **ATCO Grant:** Just an update on use of funds.
6. **Challenged Book:** The book has been moved to the Juvenile Non-Fiction section and a letter was sent to the individual who challenged the book advising of same.

**New Business:**

1. **Manager's Review:** Personnel committee to meet at 4:30pm at the Library on May 29, 2023 to discuss Kendra's performance review.

**Reports:**

1. **Financial Report** as presented by Kendra McRee.
  - Everything appears to be on track with nothing of concern.

**Motion 23-38:** to accept the Financial Report as information.

Moved by Charlotte Measor      Seconded by Steve Adams

**CARRIED**

2. **Manager's Report** presented by Kendra McRee.

Some highlights include:

- She attended the adult learning symposium and found great value.
- She updated the technology plan.
- April had 33 programs run with 544 participants plus a few online programs.

**Motion 23-39:** to approve Manager's report as presented.

Moved by Marcia McDermott

**CARRIED**

**Confirmation of Next meeting:** June 12, 2023, at 6:00 PM

**Adjournment:**

**Motion 23-40:** to adjourn the meeting at 8:10 pm

Moved by Marcia McDermott

**CARRIED**

