

**Slave Lake Regional Library Board
Regular Meeting Minutes
October 11, 2023
SL Library Board Room
6:00 p.m.**

Call to Order: by Angela Wright at 6:03 p.m.

Attendance: Angela Wright, Huma Kashaf, Steve Adams, Marcia McDermott, Kendra McRee, Leslie Sargunraj, Charlotte Measor, Nancy Sand, Jean Litz, Joy McGregor

Absent: Herfried Schmidt

Guests: N/A

Adoption of Agenda:

Motion 23-71: to accept the agenda as amended.

Moved by Steve Adams

CARRIED

Approval of Minutes for Regular Meeting for September 13th, 2023:

Motion 23-72: to approve minutes of the September 13th, 2023 board meeting.

Moved by Steve Adams

CARRIED

Approval of Minutes for Special Meeting for September 18th, 2023:

Motion 23-73: to approve minutes of the September 18th, 2023 Special meeting.

Moved by Charlotte Measor

CARRIED

Correspondence: One letter from Peace Library Systems regarding 2024 technology allowances.

Old Business:

1. **Rural Library News:** Presented by Nancy Sand

Flatbush – the book club has 8 people attending. There is a hope that attendance will pick up after harvest. In the meantime, she is doing a deep clean.

Smith – Had book club with 10 ladies in attendance. She is cleaning and getting caught up from a busy summer. She secured funding for a Free Library. It came with new books and will be put downtown beside the post office.

2. **Policy Committee** – Policies were all submitted to the Province and have been accepted as written.

New Business:

1. **Flatbush Flooring:** There is very old carpet in the Flatbush Library and upholstery chairs that lose some of their filling each time they are vacuumed. Nancy will take the flooring issue to the MD as it is their building and there was discussion to buy new, hard surface, cleanable chairs for Flatbush.

Motion 23-74: To buy new chairs as needed for the Flatbush Library

Moved by Marcia McDermott

Seconded by Jean Litz

CARRIED

2. **Budget Meeting:** Set for October 26, 2023 at 4:30 pm
3. **2024 Technology Plan:** the budget will reflect what PLS sent us as the requirements needed.
4. **CBC coming:** They will be at the Library the weekend of October 20, 21 and have activities planned. The library is just the venue for it and CBC did the planning and paying.
5. **Plan of Service meeting:** Meeting is set for October 24 at 4:15pm.
6. **Retirement Benefits:** Kendra reported on information that she gathered from other libraries on their benefits. 10/11 libraries that she heard back from had some sort of benefits, whether it be a Pension or RRSP matching.

Reports:

1. **Financial Report** presented by Jean Litz

Travel budgets for Smith and Flatbush are over already. Flatbush was expected to be as there was a lot of travel earlier this year.

Motion 23-75: to accept the Financial Report as presented.

Moved by Steve Adams

Seconded by Leslie Sargunraj

CARRIED

2. **Manager's Report** presented by Kendra McRee.

Some highlights include:

- She is working on the Emergency Response Plan
- There have been two new hires and 1 part time moved to fulltime.
- There will be a display case added to the lobby of the town office to display items from the archives.

- September had 29 programs run with 448 participants plus a few online programs.

Motion 23-76: to approve Manager's report as presented.

Moved by Nancy Sand

CARRIED

Motion 23-77: to enter closed session at 7:05 pm

Moved by Steve Adams

CARRIED

Motion 23-78: to come out of closed session at 7:35 pm

Moved by Charlotte Measor

CARRIED

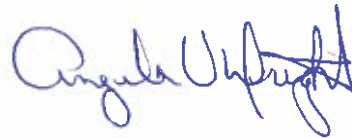
Confirmation of Next meeting: November 8, 2023, at 6:00 PM

Adjournment:

Motion 23-79: to adjourn the meeting at 7:37 pm

Moved by Marcia McDermott

CARRIED

A handwritten signature in blue ink, appearing to read "Angela Unsworth". The signature is written in a cursive, flowing style.

